1	Name of the Post	L.D.C. (Store/Cash/Establishment). Employees to be posted on rotational basis for a maximum period of 3 years.
2	Scale of Pay (*)	**Rs 5200-20200(PB 1) + Grade Pay Rs 1900**
3	Method of recruitment	**Direct recruitment.** (10% of the posts would be earmarked for Employees in Group D posts subject to fulfilment of educational qualifications etc. prescribed for direct recruits)
4	Whether Post is Selection/ Non-Selection	**Not Applicable**
5	Educational and other Qualifications and Experience for direct recruits	**Essential Qualifications:** 10+2 or Higher Secondary School, possessing typing speed of 40 W.P.M. knowledge of computer. For Telephone Operator : Knowledge of EPB Exchange. **Desirable** : One year experience in computer applications.
6	Age limit for direct recruitments and deputation	**Not exceeding 28 years.** Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates and as specified for other categories, by Government of India from time to time.
7	Whether age limit and qualifications applicable to promotees	**Age : No.** **Educational Qualification : Yes.**
8	Appointing authority	Secretary/Principal of the respective Institute of Hotel Management

(*) Note:
Under the 7th CPC, the Lower Division Clerk (LDC) post is classified under **Pay Level-2**. The pay scale is ₹19,900 – ₹63,200 per month