

होटल प्रबन्ध और खानपान प्रौद्योगिकी संस्थान

(पर्यटन मंत्रालय, भारत सरकार, जी.वी. राजा रोड, कोवलम)

तिरुवनन्तपुरम - 695 527, केरल)

INSTITUTE OF HOTEL MANAGEMENT AND

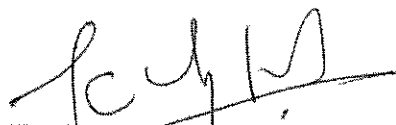
6.	Shri Satvir Singh Director (Studies) National Council For Hotel Management And Catering Technology NOIDA (U.P)	:	Member [4 (i) c]
7.	Shri.Dileep Kumar P.I., Catering Expert Chief Executive Officer Intimice Hospitalities Pvt. Ltd KOCHI - 682 304	:	Member (Catering Expert) [4 (i) d]
8.	Shri.M.R.Narayanan, Managing Director, Poovar Island Resort, Thiruvananthapuram.	:	Member (Industry Representative) [4 (i) e]
9.	Shri.K.Rajshekhar, Principal/ Secretary IHMCT, Kovalam, Thiruvananthapuram	:	Member / Secretary [4 (i) f]

LEAVE OF ABSENCE GRANTED TO :

1.	Economic Advisor Ministry of Tourism, Government of India, New Delhi	:	Member [4 (i) c]
2.	Joint Secretary & Financial Advisor Ministry of Tourism Government of India, New Delhi	:	Member [4 (i) c]

The meeting conducted on virtual platform was chaired by Shri.K.S.Srinivas IAS, Principal Secretary (Tourism), Government of Kerala and Chairman, Board of Governors, IHMCT, Kovalam, Thiruvananthapuram. The Chairman welcomed the Board members to the 66th meeting of the Board of Governors of IHMCT, Thiruvananthapuram.

The Board discussed all the agenda items and the details of the discussions held and decisions taken by the Board are as follows:


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(K.S. SRINIVAS)
CHAIRPERSON, BOARD GOVERNORS

AGENDA ITEM No.66.01 MINUTES No.848/2022:
CONFIRMATION OF THE MINUTES OF THE 65th MEETING OF THE BOARD OF GOVERNORS HELD ON 24th NOVEMBER 2021:

Confirmed.

AGENDA ITEM No.66.02 MINUTES No.849/2022:
ACTION TAKEN/STATUS ON THE PROCEEDINGS OF THE 65th MEETING OF THE BOARD OF GOVERNORS HELD ON 24th November 2021.

The Board noted the action taken / status report on the proceedings of the 65th meeting of the Board of Governors held on 24th November, 2021.

As regards action taken against Item No.65.08, regarding communication sent to CPWD to organize a study by a technical agency about the soil erosion and mini land slide behind HOD quarters, Board advised to fix a time limit to obtain the estimate for the same.

AGENDA ITEM No.66.03 MINUTES No.850/2022:
ACADEMIC AND OTHER ACTIVITIES OF THE INSTITUTE FOR THE PERIOD FROM 1ST NOVEMBER 2022 TO 31ST AUGUST 2022:

The Principal briefed the Board about the academic and other activities conducted at the Institute and also conducted through virtual platform for the period from 1st November 2021 to 31st August 2022 and the Board noted the same.

AGENDA ITEM No.66.04 MINUTES No.851/2022:
ACADEMIC PERFORMANCE B.S.C.H & HA & PLACEMENT DETAILS- 2021-222:

Board of Governors noted the same.

AGENDA ITEM No.66.05 MINUTES No.852/2022:
PURCHASES

Board of Governors noted the same.


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(K.S. SRINIVAS IAS)
CHAIRPERSON, BOARD GOVERNORS

AGENDA ITEM No.66.06 MINUTES No.853/2022:

ADMISSION STATUS – 2022-2023:

- A. FIRST YEAR B.SC. HOSPITALITY & HOTEL ADMINISTRATION PROGRAMME**
- B. M.SC. IN HOSPITALITY ADMINISTRATION COURSE:**
- C. DIPLOMA IN FOOD PRODUCTION**

Board of Governors noted the admission status for the academic year 2022-2023 and also noted that only 2 students have taken admission in M.Sc. in Hospitality Administration Programme at the Institute against the intake of 32 Nos. Board advised the Principal to speak with the 2 M.Sc. students regarding their willingness to relocate to other IHMs.

Board also noted that the number of students admitted for the B.Sc. in H&HA programme in this academic year in most of the CIHMS also has been reduced comparing to the previous years and in IHMCT, Thiruvananthapuram only 60% of the intake has been admitted. It was opined by the Board of Governors that a national level discussion / meeting to be convened for the same before the next All India Joint Entrance Examination to decide on the marketing of the course and to strengthen the curriculum of the course.

AGENDA ITEM No.66.07 MINUTES No.854/2022:

DECISION OF THE DEPARTMENTAL PROMOTION COMMITTEE OF IHMCT, THIRUVANANTHAPURAM, MET AT 11:30 A.M. ON 30/12/2021 – PROMOTION TO THE POST OF ACCOUNTANT & UDC – REG

Board of Governors ratified the same.

AGENDA ITEM No.66.08 MINUTES No.855/2022:

ENGAGEMENT OF GUEST FACULTIES FOR THE 2-YEAR M.SC.IN HOSPITALITY ADMINISTRATION PROGRAMME AT THE INSTITUTE:

Board of Governors ratified the same.

AGENDA ITEM No.66.09 MINUTES No.856/2022:

DECISION OF THE SELECTION COMMITTEE MEETING HELD AT THE INSTITUTE ON 18/07/22 – RECRUITMENT OF ADMN. CUM ACCOUNTS OFFICER

Board of Governors ratified the action taken by the Institute on the same.


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(K.S. SRINIVASIAS)
CHAIRPERSON, BOARD GOVERNORS

Principal informed the Board that the selected candidate, Smt. Beena K. Subhash has requested to allow her to join at the Institute by 30th November 2022 or immediately after getting relieved from her present duties in IISER-Pune, which is earlier and also conveyed that as her application was forwarded through proper channel and her resignation being technical in nature, she is eligible for protection of pay, counting of past service, etc and also will be on lien for a period of 2 years. Principal asked the advice of the Board on the same.

Board advised to seek a legal opinion on the same

AGENDA ITEM No.66.10 MINUTES No.857/2022:
RECRUITMENT OF CONTRACT FACULTY

Board of Governors ratified the same.

AGENDA ITEM No.66.11 MINUTES No.858/2022:
SUSPENSION OF MR.ANIL P.V. LAB ATTENDANT OF THE INSTITUTE

Board of Governors ratified the action taken by the Institute on the same.

AGENDA ITEM No.66.12 MINUTES No.859/2022:
RE-REGISTRATION OF THE OFFICIAL VEHICLE TAVERA KL01 AR 5167

Board of Governors ratified the action taken by the Institute on the same.

AGENDA ITEM No.66.13 MINUTES No.860/2022:
FINANCIAL POSITION OF THE INSTITUTE

The Board has taken up the audited accounts under the agenda items No.66.14 for detailed discussion.

AGENDA ITEM No.66.14 MINUTES No.861/2022:
APPROVAL OF THE AUDITED ACCOUNTS AND ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2021-2022

Approved.

Board also approved the rectification entries made by the Institute in the GPF account during the current financial year as per the report of the Chartered Accountants of the Institute, M/s RHA & Associates.


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(K.S. SRINIVAS IAS)
CHAIRPERSON, BOARD GOVERNORS

Board advised to convene a meeting with the Statutory auditors and internal auditors of the Institute along with the Accountant of the institute in order to take appropriate steps for clearing the pending rectifications on the discrepancies in the Auditors' report for entering the correct opening balance for the next financial year.

AGENDA ITEM No.66.15 MINUTES No.862/2022:

APPROVAL OF THE REVISED BUDGET FOR THE YEAR 2022-2023 AND THE ESTIMATED BUDGET FOR THE YEAR 2023-2024

Approved.

Board advised that while preparing the Budget in future attention to be taken to generate surplus.

AGENDA ITEM No.66.16 MINUTES No.863/2022:

DEPARTMENTAL PROMOTION COMMITTEE OF IHMCT, THIRUVANANTHAPURAM, MET AT 11.30 A.M. ON 30.12.2021- PROMOTION TO THE POST OF HEAD OF DEPARTMENT.

Board discussed the matter and advised the Principal to obtain a legal opinion on the matter.

AGENDA ITEM No.66.17 MINUTES No.864/2022:

FEE STRUCTURE - B.SC. IN HOSPITALITY AND HOTEL ADMINISTRATION, M.SC. IN HOSPITALITY ADMINISTRATION-2YEAR COURSE - BATCH 2022-2023, ONE AND HALF YEAR DIPLOMA IN FOOD PRODUCTION PROGRAMME AND HOSTEL FEES - 2022-203.

Board of Governors approved the same.

AGENDA ITEM No.66.18 MINUTES No.865/2022:

REQUESTS RECEIVED FROM FEW STAFF MEMBERS OF THE INSTITUTE-RE-OPTION FOR PAY FIXATION AGAINSTMACP GRANTED

Board advised to Principal to refer the same to Ministry of Tourism, Government of India for their reply on the same.


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(K.S. SRINIVASTAS)
CHAIRPERSON, BOARD GOVERNORS

AGENDA ITEM No.66.19 MINUTES No.866/2022:
ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN

A. LIC GROUP SUPERANNUATION SCHEME – ADOPTED BY IHMCT, KOVALAM, THIRUVANANTHAPURAM – REG:

Board of Governors asked the Principal to obtain a projection statement on the same from LIC for the next 5 years and to submit the same in the next meeting of the Board of Governors to take a decision on the matter .

B. NON-SANCTIONING OF E-GRANTZ SCHOLARSHIP FOR THE SC/ST/OEC STUDENTS OF DIPLOMA IN FOOD PRODUCTION AND DIRECT ADMISSION STUDENTS OF B.SC. H & HA SINCE 2020-2021.

The Chairman, Board of Governors advised the Principal to submit the details of the same to him in order to co-ordinate with SC/ST department.

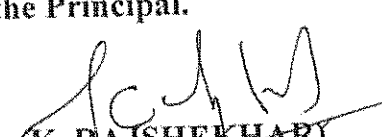
C. ENHANCEMENT OF REMUNERATION OF GIRLS HOSTEL WARDEN


Board of Governors approved to enhance the monthly consolidated remuneration of Girls Hostel Warden from the present remuneration of Rs.16,000/- to Rs.18,000/- per month.

D. APPOINTMENT OF MAINTENANCE FOREMAN CUM CARETAKER (EX SERVICEMAN) THROUGH DIRECT CONTRACT .

Board of Governors approved to avail the service of Shri.Gopakumar.B as Maintenance Foreman cum Caretaker at the Institute for one more year, by engaging him through direct contract, with a consolidated maximum pay of Rs.22,950/- per month, ie., Rs.850/- per day, subject to submission of his medical fitness certificate.

The meeting ended with a vote of thanks to the Chair and other members by the Principal.


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(K.S. SRINIVAS IAS)
CHAIRPERSON, BOARD GOVERNORS