होटल प्रबंध और खानपान प्रौघोगिकी संस्थान

कोवलम, तिरुवनन्तपुरम

INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY
KOVALAM, THIRUVANANTHAPURAM

संदर्भ:आई एच एम सी टी: प्रशा:18:2026:61 दिनांक: 02.11.2026

सूचना / N O T I C E

SUB: Application for Hostel Accommodation for the Year 2026-27 for Students of Semester IV BSc H&HA

Applications are invited from Semester IV students (2026-2027) for hostel facilities for the year 2026-27 in the attached performa. The prescribed application form can also be downloaded from the website or may be obtained from the hostel warden.

Last date to submit duly filled in application is 25.11.2026 (Wednesday)

Note: Scanned copies of applications can also be sent by email (hostel@ihmctkovalam.ac.in)

T. Ananta Krishnan

(डॉ.टी.अनंत कृष्णन / Dr.T.ANANTHA KRISHNAN)
प्रधानाचार्य / PRINCIPAL

प्रति / To
छात्र नोटिस बोर्ड / Students Notice Board

cc to : - छात्र - ई-नोटिस बोर्ड और फ़ाइल / Students - E-Notice Board & File

:radhika\admn\students notice.doc

होटल प्रबन्ध और खानपान प्रौद्योगिकी संस्थान

INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY
THIRUVANANTHAPURAM, -695 527, KERALA

Photo

Application Form for Hostel – 2026-2027

BSC H&HA Semester IV

1. Please fill up the Application in CAPITAL LETTERS.
2. Last date to submit duly filled in application is : **25.11.2026 (Wednesday)**. Duly filled in Application form can also be emailed to hostel@ihmctkovalam.ac.in.
3. Allotment will be made on a first come first serve basis with preference given to those residing farther away from the institute as well as the conduct/discipline of the student in preceding year(s),
4. Current Hostel fee is Rs. 7500/-per month (includes messing charges), subject to subsequent revision, if any.

NAME OF STUDENT	Mr./Ms.
ADMISSION NUMBER	
STUDENT MOBILE NUMBER	
STUDENT EMAIL ID	
BLOOD GROUP	
STATE & DISTRICT	
ARE YOU UNDER TREATMENT FOR ANY DISEASE? IF YES, GIVE DETAILS	YES / NO
FOOD PREFERENCE	VEG / NON - VEG
PARENT NAME : ADDRESS : PARENT MOBILE NUMBER PARENT EMAIL ID	

1. I have read the rules and regulations of the Hostel printed overleaf and hereby agree to obey.
2. I agree that in the event of any withdrawal of the allotted Hostel seat, refund of Hostel caution deposit will be given only at the end of the course.

Signature of Parent

Signature of Applicant

Date

Office Use

HOSTEL FEES :PAYMENT DETAILS
AMOUNT –
UTR NUMBER :
DATE OF PAYMENT:
NAME OF BANK:
REMITTERS NAME:
Receipt Number and Date:

UDC Cash **Admn. Cum Accts Officer** **Principal**

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Room No: Warden:

GENERAL CODE OF CONDUCT/RULES FOR HOSTEL INMATES

1) Hostelties are required to follow the rules stated below. The Institute reserves the right to take disciplinary action in case of violation of these rules.
2) Students should occupy the rooms allotted to them. Shifting to any other room shall be done only with the written permission of the warden.
3) Hostelites are expected to dress modestly while visiting public area. Hostelites shall not stay away from the hostel.
4) On working days, hostelites are not allowed to stay in the hostel during class hours, without the knowledge and permission of the warden.
5) Ensure that fan and lights are switched off when leaving the room. Birthday Celebrations, bursting crackers (during Diwali, Vishu, etc.), throwing colours (during Holi) are not allowed both in hostels and on the campus.
6) The Room must be kept neat and clean. Damage to furniture fitting etc will be charged.
7) Students are not permitted to use Heater, induction cooker etc. to cook food at the rooms.
8) Night Attendance: The Student should sign on the attendance register kept with the warden on every night between 8.30 pm to 9.00 pm.
9) Students shall not bring, take and/or drink any alcohol/intoxicating drink, drug or subsistence of any kind what so ever and /or smoke in the room and/or any part of premises.
10) If a student is in the habit of using Cigarette/Liquor or any other prohibited items in his room, other roommates should report the matter to the warden. Else all the members of the room are liable for the disciplinary action jointly.
11) Possession of any banned substance with the students will be directly reported to the police. The institute authority will not be responsible and will not interfere in the legal action further
12) Food served at the mess hall should not be taken to the room. Breakfast time 7.00 am to 8.00 am/ Dinner 7.00 pm to 8.00 pm on working days. On holidays Breakfast time 9.00 am to 10.00 am / Lunch 1.00 pm to 1.45 pm / Dinner 7.00 pm to 8.00 pm.
13) The main gate of the campus will be locked at 7.00 pm. The gate of the girls hostel campus will also be locked at 8.30 pm. All hostelites should return to their room at 9.00 pm. Silence must be maintained after 10.00 pm. Hostelites are not allowed to visit other rooms after 10.00pm. If found, matter will be reported to the Principal.
14) In case if any student wants to go out for a genuine reason, during college working hours or later than the permitted time, prior written permission shall be taken from the warden. Warden is to call up the respective parent from the student's phone and obtain permission.
15) There is danger lurking in the seashore and, there for, students are not permitted to go to the seashore either alone or without prior permission from the warden.
16) Students are not permitted to convene meetings of any kind in the hostel without the written permission from the Principal.
17) Day scholars are **not allowed** to enter the hostel.

STUDENT RESPONSIBILITIES

a) At the time of joining the hostel, students are expected to make sure that furniture, walls and electrical equipment are in good condition. If any damage is noticed, the same may be reported to the warden in writing. Hostelites are responsible to keep their rooms clean and tidy and cooperate in maintaining the common area and premises clean.
b) Hostelites are expected to sign in the movement register kept at the main gate, while going out of the hostel.
c) Hostelites leaving for home shall inform the warden at least one day in advance. They shall get the night out pass counter signed by their counsellor, and submit the same to the warden while returning from home/outside. They are expected to reach the hostel latest by 9.00 pm on such occasions.
d) Hostelites are expected to make conscious efforts to take into account the larger interests of the Institution and promote a healthy feeling of friendship during their hostel life.
e) Students shall not keep unauthorized property and unauthorized guests in their room. Students shall handle hostel equipments carefully and not abuse or tamper with them.
f) Hostel or college authorities are not responsible for any loss of private property of the students residing in the hostels.
g) When vacating the hostel, the hostelite shall get the clearance form from the Warden certifying that all the furniture and the room are returned in good condition.

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