

होटल प्रबन्ध और खानपान प्रौद्योगिकी संस्थान

(पर्यटन मंत्रालय, भारत सरकार, जी.वी.राजा रोड, कोवलम)

तिरुवनन्तपुरम - 695 527, केरल)

INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY G.V. RAJA ROAD, KOVALAM THIRUVANANTHAPURAM, KERALA

MINUTES OF THE 64th MEETING OF THE BOARD OF GOVERNORS OF THE INSTITUTE HELD ON MONDAY, THE 28th OF DECEMBER 2020 AT 3:00 P.M. ON VIRTUAL PLATFORM.

PRESENT:

1.	Smt.Rani George IAS Secretary (Cultural Affairs & Tourism) Government of Kerala, THIRUVANANTHAPURAM	:	Chairperson [4 (i) a]
2.	Shri.Sasikumar K N, Senior Joint Director (Representing Director, Department of Technical Education, Government of Kerala, Thiruvananthapuram)	::	Member [4 (i)b]
3.	Shri. P. Balakiran IAS Director, Department of Tourism Government of Kerala, THIRUVANANTHAPURAM	:	Member [4 (i) b]
4.	Shri Krishna Teja Mylavarapu IAS Managing Director, Kerala Tourism Development Corporation Ltd., Thiruvananthapuram.	:	Member [4 (i) b]
5.	Shri. D.Venkatesan Regional Director - West (Tourism) & Link Officer to R D - South (Tourism) Government of India, India Tourism Chennai, CHENNAI - 600 002	:	Member [4 (i) c]
6.	Shri.Dileep Kumar P.I., General Manager Leela Kovalam	:	Member Catering Expert (Nominated) 4 (i) d


(K. RAJSHEKHAR)
MEMBER / SECRETARY


(RANI GEORGE IAS)
CHAIRPERSON, BOARD GOVERNORS

7.	Shri.M.R.Narayanan, Managing Director, Poovar Island Resort, Thiruvananthapuram.	:	Member (Industry Representative) [4 (i) e]
8.	Shri.Tejus Jose General Manager Le Meridien Kochi	:	Member (Industry Representative) [4 (i) e]
9.	Shri.K.Rajshekhar, Principal/ Secretary IHMCT, Kovalam, Thiruvananthapuram	:	Member / Secretary [4 (i) f]

LEAVE OF ABSENCE GRANTED TO :

1.	Economic Advisor Ministry of Tourism, Government of India	:	Member [4 (i) c]
2.	The Financial Advisor (Tourism) Ministry of Tourism and Culture Government of India, New Delhi	:	Member [4 (i) c]
3.	The Director (Studies) NCHMCT, Noida.	:	Member [4 (i) c]

The meeting conducted on virtual platform was chaired by Smt. Rani George I A S, Secretary (Cultural Affairs & Tourism), Government of Kerala and Chairperson, Board of Governors, IHMCT, Kovalam, Thiruvananthapuram. The Chairperson welcomed the Board members to the 64th meeting of the Board of Governors of IHMCT, Thiruvananthapuram.

The Board discussed all the agenda items and the details of the discussions held and decisions taken by the Board are as follows:


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AGENDA ITEM No.64.01 MINUTES No.808/2020:

CONFIRMATION OF THE MINUTES OF THE 63rd MEETING OF THE BOARD OF GOVERNORS HELD ON 24th SEPTEMBER, 2019:

Confirmed.

AGENDA ITEM No.64.02 MINUTES No.809/2020:

ACTION TAKEN/STATUS ON THE PROCEEDINGS OF THE 63rd MEETING OF THE BOARD OF GOVERNORS HELD ON 24th SEPTEMBER, 2019.

The Board noted the action taken / status report on the proceedings of the 63rd meeting of the Board of Governors held on 24th September, 2019.

As regards Item No.63.05, regarding providing financial help from SC/ST Department to the SC/ST students for the initial payment to NCHMCT at time of admission, Chairperson, BOG, informed that the matter is being taken up by the Department.

As regards Item No.63.17, Principal informed that permission was not granted by NCHMCT to start M.Sc. in Hospitality Education in the Institute for the academic year 2020-21. Principal also informed that NCHMCT sanctioned to increase the intake of Diploma in Food Production from 40 Nos. to 60 Nos. from the academic year 2020-21 onwards.

As regards Item 63.18 .G – Web-based fees collection facility, Principal informed that quotations have been received from State Bank of India and Central Bank of India on the same. Board examined the same and instructed to negotiate further on the same with both the banks regarding transaction and other charges quoted by the banks.


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AGENDA ITEM No.64.03 MINUTES No.810/2020:

ACADEMIC AND OTHER ACTIVITIES OF THE INSTITUTE FOR THE PERIOD FROM 1ST SEPTEMBER 2019 TO 30TH NOVEMBER 2020.:

The Principal briefed the Board about the academic and other activities conducted at the Institute and also conducted through virtual platform for the period from 1st September 2019 to 30th November 2020 and the Board noted the same.

Principal briefed the board about the CBSP Skill Certification Programme being conducted at the Institute, Mr.M.R.Narayanan, Industry Representative suggested to organize a training programme for the unskilled F&B staff of the hotels to get an awareness about the new techniques of kitchen and also about modern kitchen equipment. Principal agreed on the same and it will be further discussed with SKHF officials for getting inputs on the same. He also requested to send him the modern kitchen equipment list Institute propose to purchase.

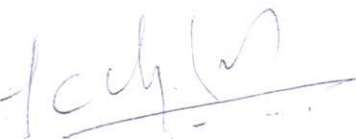
AGENDA ITEM No.64.04 MINUTES No.811/2020:

PROGRESS OF BUILDING PROJECTS:

Principal explained the progress of building projects which are going on at the Institute.

Regarding Guest rooms upgradation, Principal mentioned that all the Civil & Electrical major works had been completed and interior works for the same to be done and also informed that as per the discussion with the CPWD it is understood that since the work is a smaller size furnishing of two guest rooms is difficult for them to identify a suitable contractor to executive the work in time. Board was requested to accord approval for appointing a suitable Interior designer to do the work.

Board discussed the same and decided to select a suitable Interior Designer from the empaneled list available with the Department of Tourism, Government of Kerala.



**(K. RAJSHEKHAR)
MEMBER / SECRETARY**



**(RANI GEORGE IAS)
CHAIRPERSON, BOARD GOVERNORS**

