

होटल प्रबन्ध और खानपान प्रौद्योगिकी संस्थान

जी.वी.राजा रोड, कोवलम

तिरुवनन्तपुरम - ६९५ ५२७, केरल

INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

G.V.RAJA ROAD, KOVALAM

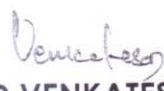
THIRUVANANTHAPURAM - 695 527, KERALA

MINUTES OF THE 58th MEETING OF THE EXECUTIVE COMMITTEE
OF THE INSTITUTE HELD ON MONDAY, THE 28th DECEMBER, 2020
AT 10:00 A.M. ON VIRTUAL PLATFORM - GOOGLE MEET.

PRESENT:

1. Shri. D.Venkatesan Convenor
Regional Director - West (Tourism)
& Link Officer to R D - South (Tourism)
India Tourism - Chennai
2. Shri Satvir Singh Member
Director (Studies)
National Council For Hotel Management
And Catering Technology, NOIDA , UP
3. Dr. Indulal. S Member
Deputy Director (P&T)
(Representing the Director of
Technical Education,
Directorate of Technical Education,
Government of Kerala,
THIRUVANANTHAPURAM
4. Shri Dileep Kumar P I Catering Expert
Chief Executive Officer,
Intimice Hospitalities Pvt. Ltd.,
406 C, Hilite Platino, Kannadikkadau,
Maradu P.O., KOCHI - 682 304


(K.RAJSHEKHAR)
MEMBER / SECRETARY


(D.VENKATESAN)
CHAIRPERSON OF THE MEETING

5. Shri.K.Rajshekhar
Principal/Secretary
Institute of Hotel Management
And Catering Technology
Kovalam, THIRUVANANTHAPURAM - 695 527

Member/ Secretary

The meeting was chaired by Shri. D.Venkatesan, Regional Director – West (Tourism) & Link Officer to R D – South (Tourism), India Tourism – Chennai) & Convener of the Executive Committee).

The Convener, Executive Committee welcomed all the Committee members for its 58th meeting of the Executive Committee.

The Committee discussed all the agenda items and the details of the discussions held and decisions taken by the Committee are as follows:

AGENDA ITEM No.58.01 MINUTES No.404/2020:
CONFIRMATION OF THE MINUTES OF THE 57th MEETING OF THE EXECUTIVE COMMITTEE HELD ON 24th SEPTEMBER 2019.

The Minutes have been confirmed.

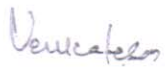
AGENDA ITEM No.58.02 MINUTES No.405/2020:
ACTION TAKEN ON THE DECISIONS OF THE PREVIOUS MEETING OF THE EXECUTIVE COMMITTEE.

The Committee noted the action taken on the decisions of the previous meeting of the Executive Committee.

As regards Item No.57.04 – Guest Rooms Upgradation - Principal informed that all the Civil & Electrical work has been completed and interior works to be done for the same and if the work is awarded to CPWD, sufficiently long time will be taken to complete the work and the Executive Committee is requested to recommend for appointment of a suitable Interior designer.

Executive Committee approved the same for recommendation to the Board.


(K.RAJSHEKHAR)
MEMBER / SECRETARY


(D.VENKATESAN)
CHAIRPERSON OF THE MEETING

AGENDA ITEM No.58.03 MINUTES No.406/2020:
**DECISIONS OF 63rd MEETING OF THE BOARD OF GOVERNORS
HELD ON 24th SEPTEMBER 2019**

The Executive Committee noted the decisions of the previous meeting of the Board of Governors held on 24th September 2019.

AGENDA ITEM No.58.04 MINUTES No.407/2020:
PROGRESS OF BUILDING PROJECT

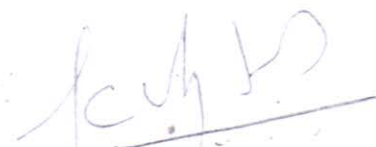
Principal explained about the progress of building projects which are going on at the Institute and informed that due to the current Covid-19 pandemic situation, the works are getting delayed and Shri.D.Venkatesan, Convener of the Executive Committee asked whether any revised time line was received from CPWD on the same. Principal informed that CPWD assured that it will be completed by 31st March 2021.

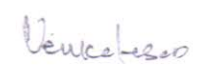
AGENDA ITEM No.58.05 MINUTES No.408/2020:
**ADMISSION STATUS – FIRST YEAR B.Sc. H&HA & DIPLOMA
COURSE**

Executive Committee noted the admission status of the Institute during the academic year 2020-21. Shri. Dileep Kumar, Catering Expert advised to follow up with the Kerala State SC/ST department regarding financial help to SC/ST students for the initial fee payment at the time of admission through Chairperson, Board of Governors of the Institute.

AGENDA ITEM No.58.06 MINUTES No.409/2020:
ACADEMIC PERFORMANCE 2019-20

Executive Committee noted the same.


(K.RAJSHEKHAR)
MEMBER / SECRETARY


(D.VENKATESAN)
CHAIRPERSON OF THE MEETING

AGENDA ITEM No.58.07 MINUTES No.410/2020:
PURCHASES

Executive Committee noted the same.

AGENDA ITEM No.58.08 MINUTES No.411/2020:
FINANCIAL POSITION OF THE INSTITUTE

Executive Committee noted the financial position of the Institute for the financial year 2019-20.

AGENDA ITEM No.58.09 MINUTES No.412/2020:
APPROVAL OF THE ANNUAL REPORT AND AUDITED ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2019-2020.

Executive Committee considered the matter and recommended for the approval of the Annual Report and Audited Accounts of the Institute for the financial year 2019-20 by the Board of Governors.

AGENDA ITEM No.58.10 MINUTES No.413/2020:
APPROVAL OF THE REVISED BUDGET FOR THE YEAR 2020-21 AND THE ESTIMATED BUDGET FOR THE YEAR 2021-22.

The Executive Committee considered the Revised Budget for the year 2020-21 and the Estimated Budget for the year 2021-2022 and recommended for approval of the Revised Budget and the Estimated Budget by the Board of Governors.

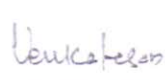
AGENDA ITEM No.58.11 MINUTES No.414/2020:

A) FEE STRUCTURE – B.Sc. IN HOSPITALITY & HOTEL ADMINISTRATION 2020-2021

B) INCREASE IN THE HOSTEL FEES:

The Executive Committee considered the matter and recommended for approval of the same by the Board of Governors.


(K.RAJSHEKHAR)
MEMBER / SECRETARY


(D.VENKATESAN)
CHAIRPERSON OF THE MEETING]

