

**INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY**

KOVALAM- TRIVANDRUM- 695527

For

**Kerala Institute of Hospitality Management (KIHM),
KinfraIndustrial Park, Thalassery Kannur
(Director, Department of Tourism- Government of Kerala)**

INVITATION TO TENDER

TENDER NO: DOT/GOVK/IHMCT/2/2021-22

**LIMITED TENDER FOR SUPPLY OF FOOD PRODUCTION , BAKERY-
VESSELS AND TOOLS, HOUSEKEEPING- CLEANING EQUIPMENT**

Tenders (in prescribed format) are invited from accredited Kerala Government agencies/Firms for **SUPPLY OF FOOD PRODUCTION, BAKERY- VESSELS AND TOOLS, HOUSEKEEPING- CLEANING EQUIPMENT** items as per the requirements mentioned below in the **Schedule-I** for the Office of Kerala Institute of Hospitality Management (KIHM), KINFRA Industrial Park, Thalassery, Kannur District.

Tender Critical Date Sheet

Tender Publishing Date & Time	15.07.2021
Bid document download start date and time	15.07.2021
Clarification start date and time	15.07.2021
Clarification end date and time	16.07.2021
Bid Submission Start Date & Time	15.07.2021
Bid Submission Closing Date & Time	22.07.2021, 3.00 PM
Bid Opening Date & Time	22.07.2021, 3.30 PM

Cost of tender Document: NIL for Kerala Government accredited Agencies /Firms.

SCHEDULE –I

The completed tender document containing general terms and conditions are available on website www.ihmctkovalam.org and can be downloaded free of cost.

1. SUBMISSION OF TENDER: -

- 1.1. TENDERS SHOULD BE SENT IN A SEALED ENVELOPE. THE ENVELOPE SHOULD BE SUPERSCRIBED WITH **TENDER NUMBER AND DUE DATE:**
- 1.2. Tenders shall be addressed to the IHMCT KOVALAM THIRUVANANTHAPURAM-KERALA PIN 695527
- 1.3. The Bids should be signed by the authorised person and his full name, designation, contact no. viz., Telephone/Mobile no. should be indicated below his/her signature and a proof of identity should be submitted along with the bid.
- 1.4. The tenderers may at their discretion send the tenders by Speed post, but under no circumstances postal and transit delays shall be condoned in reckoning the tenders for consideration. Tenders received after the due date shall be rejected.
- 1.5. The tenders shall be opened on due date at **15.30 Hrs.** in presence of **tenderers or their** authorized representatives if present.
- 1.6. In the event of the date of opening being declared as closed holiday for the Institute, the next working day will be the opening day for tenders.
- 1.7. Email offers are liable to be ignored.

2. VALIDITY OF TENDERS: -

- 2.1 **The tenders shall remain open for acceptance for a period of 45 days of opening of tenders or till such period upto which the extension of validity is agreed to mutually. this may please be stipulated clearly in the quotation.**
- 2.2. All tenders without proper specifications, samples, drawings and test certificates where required, are liable to be rejected. It shall be in the interest of the tenderers that the offer is made in a complete shape for our consideration.
- 2.3. The items must be from reputed brands.
- 2.4. The Supplier has to quote for all the items mentioned in the **Annexure I.**
- 2.5. TENDER ACCEPTANCE LETTER Annexure - II

3. DETAILS OF OFFER: -

- 3.1. the tenders shall remain open for acceptance for a period of 45 days of opening of tenders or till such period upto which the extension of validity is agreed to mutually. this may please be stipulated clearly in the quotation
- 3.2. The net price/rates quoted must be inclusive of all taxes and Charges including **package/forwarding/transportation/Loading & Unloading/ and any other charges (FOR) to KIHM KINFRA PARK THALESSARI KANNUR**

4. DELIVERY: -

- 4.1. The supply and installation of the items so approved by the Department should be completed **within 15 days from the date** of issue of work order, keeping in view of the urgency of requirement of the said items, failing which the order shall be liable to be cancelled and this office reserves the right to place the order to the next bidder.

4.2. Failure to supply within this period will make the tenderers liable to an unconditional penalty of 1% of the price of the goods in arrears/order per week subject to a maximum of a limit of 10% value of the goods in arrears. The net price/rates quoted must be inclusive of all taxes and Charges including package/forwarding/transportation **Loading & Unloading/ and any other charges** /(FOR) to KIHM KINFRA PARK THALESSARI KANNUR

5. TERMS OF PAYMENT: -

5.1. 100% payment will be made to Supplier within 30 days after receipt and acceptance of materials at KIHM KINFRA PARK THALESSARI KANNUR.

5.2. The Payment will be made by the Director Department of Tourism Government of Kerala on receipt of the Bill in Original verified by Principal Incharge KIHM Kinfra Industrial Park Thalassery and Principal IHMCT Kovalam.

6. EMD/SECURITY DEPOSIT: -

6.1. No EMD or Security Deposit as the tender is for Kerala Government accredited Agencies /Firms.

7. RIGHT OF ACCEPTANCE: -

7.1. The Institute reserves the right to reject any or all the tenders or accept any tender or part thereof without assigning any reasons or giving explanation thereof.

ANNEXURE-I

SCOPE OF WORK AND TERMS & CONDITIONS

Scope of work: Supply of Food Production, Bakery - Vessels and Tools and Housekeeping- Cleaning Equipments as mentioned in

SCHEDULE-I

FOOD PRODUCTION & BAKERY LAB - VESSELS AND TOOLS & HOUSE KEEPING CLEANING EQUIPMENTS							
SL.NO.	ITEMS	QTY	RATE	Taxable value	GST%	GST	TOTAL
1	SS large vessel with lid 9" - 22 gauge	20					
2	SS medium vessel with lid 8" - 22 gauge	20					
3	SS small vessel with lid 7" - 22 gauge	20					
4	SS medium basin 12"	20					
5	SS small basin 10"	20					
6	Sauce pan thick medium	20					
7	Sauce pan thick medium	20					
8	Kadai -medium- cast Iron	4					
9	Kadai -large- cast Iron	2					
10	Kurpi Medium	4					
11	Kurpi large	2					
12	SS tray medium	20					
13	SS large plate	20					
14	SS small bowls	20					
15	SS katori	40					
16	SS strainer	20					
17	SS colander medium	20					
18	SS ladles round	20					
19	SS frying spoon perforated	20					

20	SS flat spoon	20					
21	Rolling pin wooden	20					
22	SS flat tray	20					
23	SS measuring jar 700ml.	20					
24	Pudding mouldaluminium	20					
25	Pie dish aluminium 5"	20					
26	Terrine mould	6					
27	SS grater	20					
28	Peeler	20					
29	SS desert spoon	20					
30	SS tea spoon	40					
31	Steak hammer	10					
32	Stock pot with handle-20Ltr.	2					
33	Cutting board	25					
34	Piping bag with nozzles/Icing bag	10					
35	Non stick pan	10					
36	Baking tray aluminium	10					
37	SS potato masher	10					
38	SS egg beater	20					
39	Plastic storage bucket/Drum 50Ltr.	2					
40	SS sieve	5					
41	Plastic netty Crates Large	2					
42	Plastic netty Crates Medium	2					
43	Masala container 500gm	6					
44	Masala container 200gm	12					
45	SS oil can 5 Ltr.	2					
46	SS milk can 5 ltr.	2					
47	Tandoor rods	2					
48	Kabab/Tikka skewers/rods	5					
49	Glass bowl for salad	6					
50	SS platter	6					
51	SS water drum	2					
52	Barbeque shigri	1					
53	Idly pot	1					
54	Baking tray 22" x 14" x 2" Alu/Zinc	12					

55	Baking tray 11" x 6" x 2" Alu/Zinc	12					
56	Bread Tin Aluminium 450gm	30					
57	Cake tin round 7" Nonstick	6					
58	Cake tin round 9" Nonstick	6					
59	Cake tin round 11" Nonstick	6					
60	Cake tin rectangular 5" x 7" Alu.	6					
61	Cake tin rectangular 9" x 11"	6					
62	Cake tin rectangular 14.5" x 14.5"	6					
63	Muffin Tray Non stick 6 hole	6					
64	Muffin Tray Non stick 12 hole	4					
65	Madelienemould 9 cavities	4					
66	Doughnut cutter yellow	10					
67	Assorted biscuit cutter	20					
68	Turn table Aluminium	6					
69	Piping bag with nozzles	6					
70	Can opener Heavy	2					
71	Palat knife	12					
72	Spatula white	12					
73	Can opener light	5					
74	Plastic Garbage bin 48 Ltr.Green-Cello	4					
75	Plastic Garbage bin 48 Ltr.Red-Cello	4					
76	Dough divider steel - wooden handle	10					
77	Plastic bottle with spray gun	2					
78	Mixing bowl Glass 1 Ltr.	2					
79	Floor scrubber – SIRPRIZE	1					
80	Soft broom/Plastic broom -GALA	6					
81	Hard broom/Coconut treated	6					
82	Ceiling broom extended	6					
83	Dust bin- 10Ltr. Cello	6					
84	Dust pan – Cello	12					
85	Scrubbing brush –Gwaliour	12					
86	Carpet Brush –Gwaliour	6					
87	Wash basin brush – SIRPRIZE	6					
88	WC brush with holder - Gwaliour	3					
89	Plastic Bucket 18Ltr with mug -Cello	12					

90	Plastic mug 1.5 Ltr.	12					
91	Mop stick/Rotating mop - New green	12					
92	Water pusher/ Tiles wiper -Volvo	6					
93	Glass cleaner pole/ Glass wiper - Volvo	3					
94	House keepingTrolley– Milton	1					
95	Rack M/ Slotted angle rack 6' x 3' x1.5'	1					
96	Cleaning agent-Harpic 1 Ltr.(Dozen)	1					
97	Mop Head – Gala	6					
98	Dry Mop/ Wet&Dry	6					
99	Brush&Pan set - Mr.Tall	3					
100	Hand scrubbers	12					
101	Sponge standard	12					
102	Nylon scrubbers	12					
103	Baniyan waste 1Kg.	1					
104	Floor cloth	12					
			TOTAL				
					KERALA FLOOD CESS 1%		
					GRAND TOTAL		

ANNEXURE- II
TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To
The Principal
Institute of Hotel Management & Catering Technology
G V Raja Road, Kovalam
Thiruvananthapuram- 695527

Sub: Acceptance of Terms & Conditions of Tender.

Tender ReferenceNo: _____

Name of Tender / Work: - **Supply of Food Production, Bakery - Vessels and Tools and Housekeeping -Cleaning Equipment** to Kerala Institute of Hospitality Management (KIHM), Kinfra Industrial Park Thalassery, Kannur

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s)namely:

_____As per
your advertisement, given in the above-mentionedwebsite(s).

2. I/ We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptanceletter.

4. I/ We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality /entirety.

5. I/ We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sectorundertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights orremedy.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

